

**CIRCULAR**

KSEDC/CHR/Med. Insurance/2026-27/2026

13.03.2026

- Ref: 1) Circular No. - KSEDC/CHR/Med. Insurance/26-27/2026 dated 05.01.2026  
2) Circular No. - KSEDC/CHR/Med. Insurance/2026-27/2026 dated 28.02.2026

Further to the Circular under references above and as per the Forms received from Units/KMOs, it is hereby informed that the Group Medical Insurance Policy for Contract and Casual employees of KSEDC Ltd for the year 2026-2027 has been renewed with effect from 16.03.2026 with an annual coverage of Rs.2L per family (Self, Spouse & dependent Children). The room rent eligibility will be Rs.3000/- per day including nursing charges. The policy Terms & conditions is available in the link: <https://keltron.org/index.php/home/company-policy/hr-policy>.

The per head premium for the Contract employees who had submitted Form-5 and are included in the Group Medical Insurance Policy would be Rs. 7119 /- (Rupees Seven Thousand One Hundred and Nineteen only) which will be deducted from salary in 10 equal instalments commencing from the salary of March 2026. The premium liability of Casual employees will be borne by the Company.

The employees who submit resignation and get relieved from the Organization in between the policy period will be removed from the Policy effective the next day of relieving. In accordance with the Form 5 (signed by the employees), the employees who leave in between the Policy period are also required to remit the balance premium in one instalment during the time of being relieved.

The E-cards of the enrolled employees will be made available from the Third Party Administrator (TPA) once enrollment process is completed.

The TPA will continue to be Vidal Health Insurance TPA Pvt. Ltd.

  
Sajna M  
Deputy Manager & Head (CHR & Admin)

To

All Unit/KMO Heads  
All HR Heads  
All Notice Boards

cc: All Corporate Heads  
MD's Office } For information

## POLICY DOCUMENT

### KELTRON GROUP MEDICAL INSURANCE POLICY FOR CONTRACT & CASUAL EMPLOYEES 2026-2027

KSEDC Ltd is proposing to renew the Group Medical Insurance Policy for the Contract & Casual employees of the Corporation and their dependents including Spouse & Dependent children with a floater sum of Rs.2 Lakh per family per annum.

The following are the conditions of the policy:-

- 1.1. Room, Boarding Expenses as provided by the hospital including nursing charges is Rs 3000/- per day.
- 1.2. Intensive Care Unit (ICU) / Intensive Cardiac Care Unit (ICCU) expenses – Actual ICU charges or Rs.5000/- whichever is lower.
- 1.3. Surgeon, Anesthetist, Medical Practitioner, Consultants, Specialists Fees.
- 1.4. Anesthesia, Blood, Oxygen, Operation Theatre Charges, Surgical Appliances, Medicines & Drugs, Diagnostic Materials and X-ray, Dialysis, Chemotherapy, Radiotherapy, Cost of Pacemaker, Artificial Limbs & Cost of Organs and similar expenses.
- 1.5. Pre-hospitalization medical charges up to 30 days period.
- 1.6. Post-hospitalization medical charges up to 60 days period.
- 1.7. LIMIT ON PAYMENT FOR CATARACT: Company's liability for payment of any claim relating to Cataract shall be limited to Actual or maximum of Rs.24000 (inclusive of all charges, excluding service tax), for each eye, whichever is less.
- 1.8. Expenses incurred for Ayurvedic /Homeopathic/ Unani Treatment up to 25% of the sum insured provided the treatment for illness/disease and accidental injuries, is taken in a Government hospital or in any institute recognized by Government and /or accredited by Quality Council Of India / National Accreditation Board on Health, excluding centers for spas, massage and health rejuvenation procedures.
- 1.9. CONGENITAL ANOMALY included in the policy.

1.10. Admission in a Hospital for a minimum period of 24 in patient Care consecutive hours except for specified procedures/ treatments, where such admission could be for a period of less than 24 consecutive hours.

Anti Rabies Vaccination	Hysterectomy
Appendectomy	Inguinal/Ventral/Umbilical/Femoral Hernia
Coronary Angiography	Lithotripsy (Kidney Stone Removal)
Coronary Angioplasty	Parenteral Chemotherapy
Dental surgery following an accident	Piles / Fistula
Dilatation & Curettage (D & C) of Cervix	Prostate
Eye surgery	Radiotherapy
Fracture / dislocation excluding hairline Fracture	Sinusitis
Gastrointestinal Tract system	Stone in Gall Bladder, Pancreas, and Bile Duct
Haemo-Dialysis	Tonsillectomy,
Hydrocele	Urinary Tract System
Laryngeal Procedures	Nasal Polyp Removal

OR any other Surgeries / Procedures agreed by TPA/Company which require less than 24 hours hospitalization due to advancement in Medical Technology.

1.11. Maternity expenses shall include:

- a. Medical Treatment Expenses traceable to childbirth (including complicated deliveries and caesarean sections incurred during Hospitalization),
- b. Expenses towards lawful medical termination of pregnancy during the Policy Period.
- c. The maximum benefit allowable under this clause to be up to Rs.50,000/- except in cases where multiple gynecological procedures are done in which the actual amount up to the sum insured is payable.
- d. Maternity waiting period to be waived off.

- 1.12. PRE-EXISTING CONDITION/DISEASE included.
- 1.13. PORTABILITY: Portability of Insurance included.
- 1.14. 30 Days Exclusion waived
- 1.15. Waiting period for all diseases/ailments/conditions waived
- 1.16. No deductible on claims
- 1.17. NOTICE OF CLAIM: Preliminary notice of claim with particulars relating to Policy Number, name of insured person in respect of whom claim is to be made, nature of illness/injury and Name and Address of the attending Medical Practitioner/Hospital/Nursing Home to be given to the Company/TPA within 10 days from the date of hospitalization in respect of reimbursement claims.

Final claim along with hospital receipted original Bills/Cash memos, claim form and documents as listed in the claim form below to be submitted to the Policy issuing Office/TPA not later than 30 days of discharge from the hospital.

- a. Bill, Receipt and Discharge certificate / card from the Hospital.
- b. Cash Memos from the Hospitals(s) / Chemists(s), supported by proper prescriptions.
- c. Receipt and Pathological test reports from Pathologist supported by the note from the attending Medical Practitioner / Surgeon recommending such Pathological tests.
- d. Surgeon's certificate stating nature of operation performed and Surgeons' bill and receipt.
- e. Attending Doctor's/ Consultant's/ Specialist's / Anesthetist's bill and receipt, and certificate regarding diagnosis.
- f. Certificate from attending Medical Practitioner / Surgeon that the patient is fully cured.

**Waiver:** Waiver of period of intimation to be considered in extreme cases of hardships where it is proved to the satisfaction of the Company/TPA that under the circumstances in which the insured was placed it was not possible for him/her or any other person to give such notice or file claim within the prescribed time limit.

1.18. CONTRIBUTION: If two or more policies are taken by Insured Person during a period from one or more insurers to indemnify treatment costs, Company shall not apply the contribution clause, but the Insured Person shall have the right to require a settlement of his/her claim in terms of any of his/her policies.

1.19. PERIOD OF POLICY: This insurance policy RFP is issued for renewal of insurance for a period of one year.

1.20. NEWBORN BABY covered from day one under family sum assured.

1.21. GENETIC DISORDER: Persons with genetic disorder covered

1.22. ORAL CHEMOTHERAPY The cost of oral chemotherapy to be payable under the policy.

1.23. Illness wise limits waived off.

1.24. Age Limit for dependent children: 25 years or entering a job whichever is earlier for boy child. For girl child, until she gets married or enters in a job

## 2. EXCLUSIONS

2.1 Permanent Exclusions: Any medical expenses incurred for or arising out of:

2.1.1 Vaccination & Inoculation.

2.1.2 War, Invasion, Act of Foreign enemy, War Like Operations, Nuclear weapons, ionizing radiation, contamination by radio activity, by any nuclear fuel or nuclear waste or from the combustion of nuclear fuel.

2.1.3 Circumcision, cosmetic or aesthetic treatment, plastic surgery unless required to treat injury or illness.

2.1.4 Cost of braces, equipment or external prosthetic devices, non-durable implants, eyeglasses, Cost of spectacles and contact lenses, hearing aids excluding cochlear implants, durable medical equipments.

2.1.5 All types of Dental treatments except arising out of an accident.

2.1.6 Convalescence, general debility, 'Run-down' condition or rest cure, obesity treatment and its complications, treatment relating to all psychiatric and psychosomatic disorders, infertility & sterility.

2.1.7 Bodily injury or sickness due to willful or deliberate exposure to danger (except in an attempt to save human life), intentional self-inflicted injury, attempted suicide.

2.1.8 Treatment of any Bodily injury sustained whilst or as a result of active participation

in any hazardous sports of any kind.

- 2.1.9 Treatment of bodily injury sustained whilst or as a result of participating in any criminal act.
- 2.1.10 Sexually transmitted diseases, any condition directly or indirectly caused due to or associated with Human T-cell Lymphotropic Virus Type III (HTLB-III) or lymphopathy Associated Virus (LAV) or the Mutants Derivative or Variation Deficiency Syndrome or any syndrome or condition of similar kind commonly referred to as AIDS.
- 2.1.11 Diagnosis, X-Ray or Laboratory examination not consistent with or incidental to the diagnosis of positive existence and treatment of any ailment, sickness or injury, for which confinement is required at a Hospital.
- 2.1.12 Vitamins and tonics unless forming part of treatment for injury or disease as certified by the attending Medical Practitioner.
- 2.1.13 Stem Cell Implantation/Surgery.
- 2.1.14 Accident due to Alcohol/Drunken Driving
- 2.1.15 Treatment taken outside India
- 2.1.16 Experimental Treatment, Unproven Treatment
- 2.1.17 Naturopathy Treatment.
- 2.1.18 Instrument used in treatment of Sleep Apnea Syndrome (C.P.A.P.) and continuous Peritoneal Ambulatory dialysis (C.P.A.D.) and Oxygen Concentrator for Bronchial Asthmatic condition.
- 2.1.19 Domiciliary Hospitalization.
- 2.1.20 Treatment for Age Related Macular Degeneration (ARMD) , treatments such as Rotational Field Quantum Magnetic Resonance (RFQMR), External Counter Pulsation (ECP), Enhanced External Counter Pulsation (EECP), Hyperbaric Oxygen Therapy.

**SUMMARY OF MAIN FEATURES OF THE POLICY BASED ON POLICY DOCUMENT**

Family Floater Sum Insured	Rs.2 Lakhs/Family	
Family Unit May contain	Employee, Spouse & children within 25 yrs of age or entering a job whichever is earlier for boy child. For girl child, until she gets married or enters in a job.	
Pre-existing diseases / conditions exclusion	Waived for all, no exclusion of diseases, no exclusions/limit for pre-existing diseases	
30 days Waiting period	Waived for all	
One / Two Year exclusions and / or any time bound exclusions for specified diseases	Waived for all	
Room rent / Boarding Expenses (including nursing charges)	Room rent limit	Room rent per day restricted to Rs 3000/-
	ICU rent limit	ICU / ICCU rent per day restricted to Rs.5000/-.
Proportionate payment for higher room category	Proportionate payment on higher room clause is applicable.	
Ayurveda treatment / Unani & Homeopathic treatment expenses	Expenses incurred for Ayurvedic/Homeopathic/Unani Treatment up to 25% of the sum insured provided the treatment for illness/disease and accidental injuries, is taken in a Government hospital or in any institute recognized by Government and /or accredited by Quality Council Of India / National Accreditation Board on Health, excluding centers for spas, massage and health rejuvenation procedures	

All Day care procedures to be Covered including specifically mentioned in terms of RFQ	Admission in a Hospital for a minimum period of 24 in patient Care consecutive hours except for specified procedures/ treatments, where such admission could be for a period of less than 4 consecutive hours. Anti Rabies Vaccination ,Hysterectomy, Appendectomy, Inguinal/Ventral/Umbilical/Femoral Hernia, Coronary Angiography, Lithotripsy (Kidney Stone Removal), Coronary Angioplasty ,Parenteral Chemotherapy, Dental surgery following an accident, Piles / Fistula, Dilatation & Curettage (D & C) of Cervix Prostate, Eye surgery , Radiotherapy, Fracture / dislocation excluding hairline Fracture, Sinusitis, Gastrointestinal Tract system, Stone in Gall Bladder, Pancreas, and Bile Duct Haemo-Dialysis, Tonsillectomy, Hydrocele, Urinary Tract System, Laryngeal Procedures ,Nasal Polyp Removal. OR any other Surgeries / Procedures agreed by TPA/Company which require less than 24 hours hospitalization due to advancement in Medical Technology	
Ambulance charge	Maximum Ambulance charge payable under one hospitalization is Rs 2500/.	
Pre-Hospitalisation and Post Hospitalisation	Pre hospitalization 30 days and Post hospitalization 60 days	
9 months waiting periods for Maternity	Waived off	
Maternity	Normal	Rs.50,000/-Medical Treatment Expenses traceable to childbirth (including complicated deliveries incurred during Hospitalisation).Expenses towards lawful medical termination of pregnancy during the Policy Period. The maximum benefit allowable under this clause to be up to Rs.50,000/- except in cases where multiple gynecological procedures are done in which the actual amount upto the sum insured is payable.
	C-Section	Rs.50000/-/-Medical Treatment Expenses traceable to childbirth.
Baby Day Care Cover	New born babies need to be covered from day one with full floater sum insured	
Pre-natal and Post-natal	All pre-natal and post-natal benefits are covered under the maternity benefit of Rs 50000 for both normal and C-section as mentioned in the Policy terms.	
Congenital Internal & External Disease	Waived for all.	
Genetic Disorder	Persons with genetic disorder to be covered.	
Oral Chemotherapy	The cost of oral chemotherapy to be payable under the policy.	

Domiciliary Treatment	To be covered.
Illness wise limits	Waived off.
Surgeon, Anesthetist, Medical Practitioner, Consultants, Specialists Fee	Payable.
Anesthesia, Blood, Oxygen, Operation Theatre Charges, Surgical Appliances, Medicines & Drugs, Diagnostic Materials and X-ray, Dialysis, Chemotherapy, Radiotherapy, Cost of Pacemaker, Artificial Limbs & Cost of Organs and similar expense	Payable.
Limit on any one disease or ailment	No capping
Limit on surgeon charges, stent charges	No capping
Co-payment	No Copayment
Cataract Limit	Cataract - Actual or maximum of Rs.24000/(inclusive of all charges, excluding service tax)for each eye whichever is less
Portability	Portability of Insurance to be included
Midterm inclusion	Provision to include members during the operation of the policy on pro-rata basis.
Non cancelation of Policy in Midterm on account of adverse claim ratio	Yes
Modern Treatment methods & Advancement In Technologies (As per IRDAI regulations)	<p>Modern Treatment Methods &amp; Advancement in Technologies In case of an admissible claim under section 4.1, expenses incurred on the following procedures (wherever medically indicated) either as in-patient or as part of day care treatment in a hospital, shall be covered. The claim shall be subject to additional sub-limits indicated against them in the table below:</p> <ol style="list-style-type: none"> <li>1) Uterine Artery Embolization &amp; High Intensity Focussed Ultrasound (HIFU) - Rs.50000/- per policy period.</li> <li>2) Balloon Sinuplasty - Rs.40000/- per policy period.</li> <li>3) Deep Brain Stimulation - 10% of Sum Insured per policy period.</li> <li>4) Oral Chemotherapy - 25% of Sum Insured per policy period.</li> <li>5) Immunotherapy-Monoclonal Antibody to be given as injection - 10% of Sum Insured subject per policy period.</li> <li>6) Intra vitreal Injections - 10% of Sum Insured per policy period.</li> <li>7) Robotic Surgeries (Including Robotic Assisted Surgeries) - 10% of Sum Insured per policy period for claims involving Robotic Surgeries for <ol style="list-style-type: none"> <li>(i) The treatment of any disease involving Central Nervous System irrespective of aetiology;</li> <li>(ii) Malignancies- 10% of Sum Insured per policy period.</li> </ol> </li> </ol>

	<p>8) Stereotactic Radio Surgeries - 10% of Sum Insured per policy period.</p> <p>9) Bronchial Thermoplasty - 10% of Sum Insured per policy period</p> <p>10) Vaporisation of the Prostate (Green laser treatment for holmium laser treatment) 10% of Sum Insured per policy period.</p> <p>11) Intra Operative Neuro Monitoring (IONM) - 10% of Sum Insured per policy period.</p> <p>12) Stem Cell Therapy: Hematopoietic Stem Cells for bone marrow transplant for hematological conditions- 10% of Sum Insured per policy period.</p> <p>No additional sub-limit.</p>
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Additional Condition in the policy

**CONTRIBUTION:** If two or more policies are taken by Insured Person during a period from one or more insurers to indemnify treatment costs, Company shall not apply the contribution clause, but the Insured Persons shall have the right to seek settlement of his/her claim in terms of any of his/her policies.