

PART -A SPECIAL TERMS & CONDITIONS OF THE TENDER

TRANSPORT CONTRACT 2021

Tender No. KCA/ADMN/066/2022 dated 23.09.2022

1. **Tender Fee & EMD:** The Tenderer can download the Tender form from our website by paying Rs 10226/- against the Tender Fee and EMD. The Tenderer shall deposit the amount mentioned below either in Keltron account (details mentioned below) or by Demand Draft payable at Ernakulam in favour of 'KSEDC LTD.' The DD / online payment details should be attached along with the tender. Tenders without EMD& Tender fee will not be considered for further processing of contract. The EMD amount without any interest of unsuccessful tenders will be refunded after finalization of the Contract.

Tender Fee (Rs)	226.00
EMD Amount (Rs)	10,000.00
Total (Rs)	10,226.00

Account Details :

ACCOUNT NAME : KERALA STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.
NAME OF BANK : PUNJAB NATIONAL BANK
ACCOUNT NUMBER : 4490 0021 0000 2105
BRANCH: VYTTILA BRANCH
IFSC CODE : PUNB0449000

2. **Tender Submission Procedure:** The Tender should be submitted in two parts Part A and Part B. **Part A** consist of duly filled & signed Tender Form for Transport Contract, General Terms & Conditions, Special Terms & Conditions, documentary evidence of experience, copy of online payment challan, copies of last year's **IT Returns and PAN**.

Parts B should consist of rates quoted for the tender.

The Tender must be submitted in **sealed cover** superscribing "**Tender for Transport Contract**" to The Senior Officer, (Admin/P&S) Keltron Controls, Aroor-688534 within the Date & Time as specified in the covering letter. Tenderers without Tender fee and EMD receipt will not be considered for further processing of contract. The EMD amount without any interest of unsuccessful tenders will be refunded after finalization of the contract.

If the **space** provided in the Tender form is in sufficient, the tenderer can attach **additional papers**, but all such pages shall be signed with name.

If the Tenderer wishes to high light any **deviation** to the Tender conditions, he can do so by writing it giving the clause no details in a separate paper, duly signed. However it will be the sole discretion of the company to accept or reject such deviations without assigning any reasons. Due to any deviations on tender terms, the tender itself can get rejected without any further explanations.

3. **Tender Opening:** The Part A of tender received will be opened at the time & date specified in the covering letter and any shortfall in the tender will be intimated through email or telephone. The financial bid (Part B) of qualified tenderers will be opened on the date specified, in the presence of the tenderers present. Only one representative shall be permitted to attend the tender.

Name of the Tenderer	Signature	Seal

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4. **Validity of Tender:** The tender shall be kept valid for a minimum period of **60 days** from the tender closing date for placing the contract and **one year** from contract date for execution.
5. **Seating Capacity of the Vehicle:** Number of seat in each route mentioned are seats to be available for the passengers (excluding crews). However the standing space available in the vehicle will be utilized by the company in case of requirement without any extra payments.
6. **Type,Quantity & Conditions of Vehicle required:** Tenders/ parties who are in possession / ownership of Non A/C Bus, not more than Six years old with Seating capacity as specified are eligible to participate in the tender by remitting EMD / Security Deposit.
7. **Contract Period:**The period of operation of this Tender is **one year** from the date of execution of the contract.
8. **Days & Purpose of Vehicle required:** On all working days of Keltron Controls Aroor, the vehicle is required to transport its employees from various boarding points mentioned in the tender to drop at office in the morning &return in the evening.
9. **Details of Route, Boarding points, Timings etc**

Cherthala to Keltron Controls, Aroor & back		
1	Route	Cherthala - Aroor factory via Thuravoor in the morning and back to Cherthala via Thuravoor in the evening.
2	Reporting Time at the Starting point in the Morning	7.30 Hrs
3	Present Starting Time of the Morning Trip	7.45 Hrs
4	Reporting Time at Keltron Controls, Aroor for the Evening Trip	16.00 Hrs
5	Starting Time of the Evening Trip	16.30 Hrs
6	Vehicle under the Company's possession in the Morning	7.30 Hrs to 9.00 Hrs*
7	Vehicle under the Company's possession in the Evening	16.00 Hrs to 17.30 Hrs*

- 9Hrs in the morning trip & 17.30 Hrs in the evening trip mentioned above may extend due to traffic conditions but rates shall remain same

Name of the Tenderer	Signature	Seal