

## **PART B**

**TO BE FILLED IN BY THE RESPECTIVE TECHNOLOGY PARTNER**

*[COVERING LETTER – ON BIDDER’S LETTERHEAD]*

Date:

Sir,

I/We (Bidder) have carefully gone through the EOI document regarding Pre-qualification for selecting “Technology Partners” for providing product development technology support, manufacturing, supply, installation and commissioning for **University Management Information System**. I/we hereby irrevocably declare that:

1. All the information related to our Company/Firm, manpower, customer base, projects, financial details, list of products/ solution offered etc. provided in our offer is true and without any alteration / modifications.
2. All the provisions of this EOI Document are acceptable to my Company/Firm. No violation of the terms and conditions as mentioned in the EOI document has been made.
3. Bidder declare that my Company/Firm has not been debarred / black listed by any Government / Semi Government organizations in India/*Public Sector Undertakings of the Central and State Governments*.
4. The information contained in the proposal is complete and accurate in all material respects.
5. Bidder undertakes to notify the KELTRON promptly upon Bidder becoming aware of any material fact which tends to render Bidder’s proposal misleading or inaccurate. Bidder acknowledges and agrees that any material misrepresentation or warranty made in connection with Bidder’s proposal might result in its invalidation and Bidder’s disqualification from the bidding process.
6. Bidder acknowledges and agrees that KELTRON has the right not to qualify any bidder on grounds of national interest, security or public policy.

I, ----- (Name) ----- designation) further certify that I am an authorized signatory of my Company/Firm and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder/*Authorized Signatory*)

**Name:**

**Title:**



Kerala State Electronics Development Corporation Limited  
 Keltron House, Vellayambalam, Thiruvananthapuram 695 033

**Application for Expression of Interest for selecting a Technology Partner**

1	Name of the Company/firm	
2	Registered office address with phone number , e-mail id and web address:	
3	Date of Incorporation & Corporate Identity Number (CIN)	
4	Pan number of the Company /firm:	
5	Authorized capital:	
6	Paid-up /working capital	
7	Turnover for the last 3 years	For the year..... Rs..... For the year..... Rs..... For the year..... Rs.....
	Income Tax Clearance Certificate	

8	Name of Managing Director with DIN	
9	Names of directors with DIN: (attach separate sheet, if required)	
10	Factory address with phone number and e-mail id:	
11	Industrial licence no. & Date of Establishment.	
12	CST, VAT & Service Tax Registration No & Date. (Enclose copy of relevant Certificates.)	
13	<b>Details Of The Factory:</b> a) Land & Building: owned or leased	
	b) Main items of machinery/equipment & test/inspection facilities available (Attach Separate Sheet, if required)	
14	<b>Man Power Strength:</b>  A) Technical: Key technical personnel qualification and experience in relevant field	
	B) Non technical:	

15	List of products manufactured/ Solution offered	
16	If ISO certified or having any other certification, mention the standards (Attach separate sheet if required ) (Enclose copy of relevant Certificates.)	
17	Bankers Name and Address	
18	Collaboration and technical know-how agreement with foreign firms if any? if “yes”, give details	
19	Addresses of contact person(s) with phone number and e-mail id:	
20	General remarks: (give any observations not already covered)	

**DECLARATION**

1. I do hereby declare that the entries made in this application form are true and correct to the best of my knowledge.

2. I also undertake the responsibility that all subsequent changes in the constitution or working of the firm, affecting the accuracy of the answers now given in this application form will be promptly communicated to KELTRON.

FOR .....

**PLACE:**

**(SIGNATURE OF AUTHORISED SIGNATORY)**

**DATE:**

**DESIGNATION:**

**(OFFICE SEAL)**

<b>Sl. No.</b>	<b>Appendix</b>	<b>Details</b>
1	APPENDIX 1	A) True Copy of Board Resolution/ B) Power of attorney for the proposed signatory of the Agreement attested by Managing Director or any other competent authority of the Company/Firm, (other than the proposed signatory). [formats attached ]
2	APPENDIX 2	Certificate of Incorporation Certificate
3	APPENDIX 3	Industrial Registration Certificate
4	APPENDIX 4	GST registration Certificates
5	APPENDIX 5	PAN Card
6	APPENDIX 6	ISO,-----, ----- certificates
7	APPENDIX 7	Type approval certificates
8	APPENDIX 8	Latest Audited Balance Sheet and Profit & Loss A/c Statement.
9	APPENDIX 9	Tie-up agreement (s)/contract (s).
10	APPENDIX 10	Profile of the Company/Firm.
11	APPENDIX 11	Credentials: Work order, work completion certificates etc
12	APPENDIX 12	Affidavit for not being black listed by any Govt/Semi Govt/PSU or any other organizations. [format attached]

**Appendix 1(A)**

**RESOLUTION**

*[In the case Company]*

CERTIFIED TRUE COPY OF THE RESOLUTIONS PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF M/S ----- HELD AT ITS REGISTERED OFFICE ON THE -- DAY OF -----, 2017 AT ----- AM

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Resolved that the Company be and hereby authorized to sign MOU/Agreement with M/s. Kerala State Electronics Development Corporation Limited, a company registered under Companies Act 1956 having its registered office at Keltron House, Vellayambalam, Trivandrum-695 033, herein after referred to as KELTRON.

Further resolved that Mr. .... [Name] ----- [Designation] of the Company be and is hereby authorized to submit documents, Sign and Execute Agreements/Contracts/deeds etc. on behalf of the Company as may be desired by M/s. KELTRON, in the regard.

Further certified that the above is a true and certified copy of the Resolution Passed on ..... at a meeting of the Board of M/s. ...., and that is has been entered in the usual course of business in the Minutes book of the company and signed therein by the Chairman of the meeting of Company and is in accordance with the Memorandum and Articles of Association of the Company.

Further resolved that the Company do hereby agree and undertake to ratify and confirm all acts, deeds and things done bonafide by the said Executive as the Attorney of the Company by virtue of these presents.

For.....

Name:

Desgn:

**Appendix 1(B)**

**FORMAT FOR POWER OF ATTORNEY TO REPRESENT BIDDER**

*(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)*

WHEREAS KSEDC (“KELTRON”) has invited Expression of Interest (“EOI”) on \_\_\_\_\_, as amended from time to time, for bids in respect of -----  
----- Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. /  
..... (name and residential address) who is presently employed with us and holding the position of ..... as our lawful attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the Project, including signing and submission of all documents and providing information / Bids to KELTRON, representing us in all matters before KELTRON, and generally dealing with KELTRON in all matters in connection with our bid for the said Project.

The attorney has been duly authorized and vested with requisite powers to submit and execute the aforesaid documents and do all things necessary for our bid to KELTRON.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For \_\_\_\_\_

Name:

Title:

(Office seal)



**Appendix 12**

*(To be printed on Rs.100/- non judicial stamp paper)*

**AFFIDAVIT FOR NOT BEING BLACKLISTED**

I, ----- [Name], s/o ....., aged .....years, residing at ..... (Full postal address with PIN) does hereby solemnly affirm and declare on oath for and on behalf of M/s..... [Name of the company/Firm] a company registered under Companies Act 1956 / Partnership/ Proprietary Firm having its registered office at ..... [Full address with PIN] as under:

1. I am working in the said Company/Firm as ..... [Designation] at its office located at ..... [office address] and is competent to depose on behalf of the Company/Firm
2. The Company/Firm has never been debarred / black listed by any Government / Semi Government organizations in India/Public Sector Undertakings of the Central and State Governments.

I do hereby solemnly affirm that the above statements are true and correct to the best of my knowledge and belief and nothing material has been concealed there from.

1. For and on behalf of M/s..... [Name of the Company/Firm]

Verified on this ..... day of..... 2018

Deponent

Name:

Design:

[Office seal]